

Mobile Office Kit ID Number: _____

Glendale Public Library

Mobile Office to Go Kit Checkout Agreement

Use of the Mobile Office to Go Kit is subject to the terms and conditions set forth in this Checkout Agreement, and by checking out the kit you agree to the following:

- I understand that the Mobile Office to Go Kit can only be checked out by a Glendale Public Library cardholder who is at least 18 years of age, and who has a library card in good standing.
- I understand that the Mobile Office to Go Kit can be checked out for 3 weeks and cannot be renewed. It must be returned to a staff member inside one of the Glendale Public Libraries by the due date, with all included parts and in the original packaging, or a late fee of \$1 per day will be charged to my account. The Kit may not be returned to the book drop. If the Kit has not been returned on its due date, the hotspot service to it will be terminated and it will become unusable.
- I understand that the Glendale Public Library has no control over and cannot guarantee the availability of hotspot service or continuous service or speed of the connection.
- If I do not return the Mobile Office to Go Kit to the Glendale Public Library in good working condition, and free from damage, with all included parts and in the original packaging, I will be charged a \$750.49 replacement fee.
- I understand that the hotspot in the Kit has filtering software in compliance with the Children’s Internet Protection Act (CIPA), and that I am responsible for monitoring what my children and other minors access or view while using the Mobile Office to Go Kit.
- I understand that I must comply with the Service Providers Acceptable Use Policy, Privacy Policy and Terms of Use, as well as Glendale Public Library’s Internet Use Policy. It is my responsibility to read and abide by these policies and to comply with all Federal and State laws.
- I understand that open, unsecured wireless network “hotspots” are freely and easily accessible and are unsecure. I understand that the Service Provider, Glendale Public Library, and their officials and employees are not responsible for, and I will not hold them responsible for any files, data, confidential or personal information accessed, transmitted, lost or damaged as a result of using the hotspot in the Mobile Office to Go Kit.

By signing below, I acknowledge that I have read the above terms and conditions and agree to abide by them.

Signature

Printed Name Date

Staff Use Only:

_____ I have verified that the photo ID matches the library card holder's account.

_____ I have verified the patron's address and phone number on their account.

_____ I have verified that they are at least 18 years of age.

_____ Staff initials.